Capital Training Institute Pty Ltd

TRAINING CALENDAR (January - June 2012)

January - March 2012:

SHORT COURSES	Duration	Fee (plus GST) (inc rebate)	Course Time
Asbestos Awareness (Identification and Safe Handling of Asbestos 80803ACT)	6.5 hrs	$300	0730 - 1400
Electrical Awareness (Work Safely around Power Sources, Services and Assets - CPCCCM3003A)	6.5 hrs	$205	0730 - 1400
Health and Safety Committee	6.5 hrs	$205	0730 - 1400
Height Safety Management	9 hrs	$350	0730 - 1630
Height Safety Theory (Work Safely at Heights - CPCCCM2010A)	6.5 hrs	$205	0730 - 1400
Incident Investigation (Participate in the Investigation of Incidents - BSBOHS508B)	6.5 hrs	$205	0730 - 1400
Introduction to ISO 9001 (Quality Management)	3 hrs	$150	0730 - 1030
Introduction to ISO 14001 (Environmental Management)	3 hrs	$150	1100 - 1400
Manual Handling (Handle Construction Materials - CPCCCM2004A)	6.5 hrs	$205	0730 - 1400
National Construction Induction (Work Safely in the Construction Industry - CPCCOHS1001A)	6 hrs	$195	0730 - 1330
Provide Responsible Gambling Services (SITHGAM006A)	3 hrs	$80	1730 - 2030
Provide Responsible Service of Alcohol (SITHFAB009A)	3.5 hrs	$80	1730 - 2100
Risk Management for Supervisors & Managers **(2-day)**	13 hrs	$450	0730 - 1400
CERTIFICATE IV LEVEL QUALIFICATIONS			
Certificate IV in Building and Construction (Building) (CPC40110) **afternoons**	12 weeks	$1,800	1400 - 1700
Certificate IV in Building and Construction (Building) (CPC40110) **evenings**	12 weeks	$1,800	1730 - 2030
Certificate IV in Business Administration (BSB40507)	11 weeks	$1,800	0900 - 1200
Certificate IV in Occupational Health & Safety (BSB41407)	8 weeks	$1,800	0730 - 1300
Certificate IV in Project Management (BSB41507)	9 weeks	$1,800	1400 - 1700
Certificate IV Training and Assessment (TAE40110)	11 weeks	$1,800	0900 - 1200
Environmental Management (Building and Construction Industry)	9 weeks	$1,800	0730 - 1300
DIPLOMA LEVEL QUALIFICATIONS			
Diploma of Building and Construction (Building) (CPC50210) **afternoons**	10 weeks	$2,800	1400 - 1700
Diploma of Building and Construction (Building) (CPC50210) **evenings**	10 weeks	$2,800	1730 - 2030
Diploma of Business Administration (BSB50407)	10 weeks	$2,800	0900 - 1200
Diploma of Management (BSB51107)	10 weeks	$2,800	0900 - 1200
Diploma of Occupational Health and Safety (BSB51307)	7 weeks	$2,800	0730 - 1300
Diploma of Project Management (BSB51407)	10 weeks	$2,800	1400 - 1700
Diploma of Training and Assessment (TAA50104)	13 weeks	$2,800	0900 - 1200
ADVANCED DIPLOMA LEVEL QUALIFICATIONS			
Advanced Diploma of Project Management (BSB60707)	10 weeks	$2,800	1400 - 1700

JANUARY

SHORT COURSES	M 2	T 3	W 4	T 5	F 6	M 9	T 10	W 11	T 12	F 13	M 16	T 17	W 18	T 19	F 20	M 23	T 24	W 25	T 26	F 27	M 30	T 31
Asbestos Awareness (Identification and Safe Handling of Asbestos 80803ACT)																						
Electrical Awareness (Work Safely around Power Sources, Services and Assets - CPCCCM3003A)																	X					
Health and Safety Committee																						
Height Safety Management																						
Height Safety Theory (Work Safely at Heights - CPCCCM2010A)													X					X				
Incident Investigation (Participate in the Investigation of Incidents - BSBOHS508B)																						
Introduction to ISO 9001 (Quality Management)																						
Introduction to ISO 14001 (Environmental Management)																						
Manual Handling (Handle Construction Materials - CPCCCM2004A)												X										X
National Construction Induction (Work Safely in the Construction Industry - CPCCOHS1001A)											X					X					X	
Provide Responsible Gambling Services (SITHGAM006A)																						
Provide Responsible Service of Alcohol (SITHFAB009A)																						
Risk Management for Supervisors & Managers **(2-day)**																						
CERTIFICATE IV LEVEL QUALIFICATIONS																						
Certificate IV in Building and Construction (Building) (CPC40110) **afternoons**																						
Certificate IV in Building and Construction (Building) (CPC40110) **evenings**																						1
Certificate IV in Business Administration (BSB40507)																						
Certificate IV in Occupational Health & Safety (BSB41407)																						1
Certificate IV in Project Management (BSB41507)																						
Certificate IV Training and Assessment (TAE40110)																						
Environmental Management (Building and Construction Industry)																						
DIPLOMA LEVEL QUALIFICATIONS																						
Diploma of Building and Construction (Building) (CPC50210) **afternoons**																						
Diploma of Building and Construction (Building) (CPC50210) **evenings**																						
Diploma of Business Administration (BSB50407)																						
Diploma of Management (BSB51107)																						
Diploma of Occupational Health and Safety (BSB51307)																						
Diploma of Project Management (BSB51407)																						
Diploma of Training and Assessment (TAA50104)																						
ADVANCED DIPLOMA LEVEL QUALIFICATIONS																						
Advanced Diploma of Project Management (BSB60707)																						

FEBRUARY

SHORT COURSES	W 1	T 2	F 3	M 6	T 7	W 8	T 9	F 10	M 13	T 14	W 15	T 16	F 17	M 20	T 21	W 22	T 23	F 24	M 27	T 28	W 29
Asbestos Awareness (Identification and Safe Handling of Asbestos 80803ACT)							X										X				
Electrical Awareness (Work Safely around Power Sources, Services and Assets - CPCCCM3003A)					X										X						
Health and Safety Committee												X									
Height Safety Management																					
Height Safety Theory (Work Safely at Heights - CPCCCM2010A)	X					X					X					X					X
Incident Investigation (Participate in the Investigation of Incidents - BSBOHS508B)																					
Introduction to ISO 9001 (Quality Management)																					
Introduction to ISO 14001 (Environmental Management)																					
Manual Handling (Handle Construction Materials - CPCCCM2004A)										X										X	
National Construction Induction (Work Safely in the Construction Industry - CPCCOHS1001A)				X					X					X					X		
Provide Responsible Gambling Services (SITHGAM006A)																					
Provide Responsible Service of Alcohol (SITHFAB009A)																					
Risk Management for Supervisors & Managers **(2-day)**																					
CERTIFICATE IV LEVEL QUALIFICATIONS																					
Certificate IV in Building and Construction (Building) (CPC40110) **afternoons**		1					2					3					4				
Certificate IV in Building and Construction (Building) (CPC40110) **evenings**	1	1			2	2	2			3	3	3			4	4	4			5	5
Certificate IV in Business Administration (BSB40507)		1					2					3					4				
Certificate IV in Occupational Health & Safety (BSB41407)					2					3					4					5	
Certificate IV in Project Management (BSB41507)	1					2					3					4					5
Certificate IV Training and Assessment (TAE40110)	1					2					3					4					5
Environmental Management (Building and Construction Industry)																					
DIPLOMA LEVEL QUALIFICATIONS																					
Diploma of Building and Construction (Building) (CPC50210) **afternoons**																					
Diploma of Building and Construction (Building) (CPC50210) **evenings**																					
Diploma of Business Administration (BSB50407)																					
Diploma of Management (BSB51107)																					
Diploma of Occupational Health and Safety (BSB51307)																					
Diploma of Project Management (BSB51407)																					
Diploma of Training and Assessment (TAA50104)																					
ADVANCED DIPLOMA LEVEL QUALIFICATIONS																					
Advanced Diploma of Project Management (BSB60707)																					

MARCH

SHORT COURSES	T 1	F 2	M 5	T 6	W 7	T 8	F 9	M 12	T 13	W 14	T 15	F 16	M 19	T 20	W 21	T 22	F 23	M 26	T 27	W 28	T 29	F 30
Asbestos Awareness (Identification and Safe Handling of Asbestos 80803ACT)						X										X						
Electrical Awareness (Work Safely around Power Sources, Services and Assets - CPCCCM3003A)				X										X								
Health and Safety Committee																					X	
Height Safety Management	X																					
Height Safety Theory (Work Safely at Heights - CPCCCM2010A)					X					X					X					X		
Incident Investigation (Participate in the Investigation of Incidents - BSBOHS508B)											X											
Introduction to ISO 9001 (Quality Management)																						
Introduction to ISO 14001 (Environmental Management)																						
Manual Handling (Handle Construction Materials - CPCCCM2004A)									X										X			
National Construction Induction (Work Safely in the Construction Industry - CPCCOHS1001A)			X										X					X				
Provide Responsible Gambling Services (SITHGAM006A)																						
Provide Responsible Service of Alcohol (SITHFAB009A)																						
Risk Management for Supervisors & Managers **(2-day)**									1	←			→	2								
CERTIFICATE IV LEVEL QUALIFICATIONS																						
Certificate IV in Building and Construction (Building) (CPC40110) **afternoons**	5					6					7					8					9	
Certificate IV in Building and Construction (Building) (CPC40110) **evenings**	5			6	6	6			7	7	7			8	8	8			9	9	9	
Certificate IV in Business Administration (BSB40507)	5					6					7					8					9	
Certificate IV in Occupational Health & Safety (BSB41407)				6					7					8								
Certificate IV in Project Management (BSB41507)					6					7					8					9		
Certificate IV Training and Assessment (TAE40110)					6					7					8					9		
Environmental Management (Building and Construction Industry)																						
DIPLOMA LEVEL QUALIFICATIONS																						
Diploma of Building and Construction (Building) (CPC50210) **afternoons**																						
Diploma of Building and Construction (Building) (CPC50210) **evenings**																						
Diploma of Business Administration (BSB50407)																						
Diploma of Management (BSB51107)																						
Diploma of Occupational Health and Safety (BSB51307)																						
Diploma of Project Management (BSB51407)																						
Diploma of Training and Assessment (TAA50104)																						
ADVANCED DIPLOMA LEVEL QUALIFICATIONS																						
Advanced Diploma of Project Management (BSB60707)																						

April - June 2012:

SHORT COURSES	Duration	Fee (plus GST) (inc rebate)	Course Time
Asbestos Awareness (Identification and Safe Handling of Asbestos 80803ACT)	6.5 hrs	$300	0730 - 1400
Electrical Awareness (Work Safely around Power Sources, Services and Assets - CPCCCM3003A)	6.5 hrs	$205	0730 - 1400
Health and Safety Committee	6.5 hrs	$205	0730 - 1400
Height Safety Management	9 hrs	$350	0730 - 1630
Height Safety Theory (Work Safely at Heights - CPCCCM2010A)	6.5 hrs	$205	0730 - 1400
Incident Investigation (Participate in the Investigation of Incidents - BSBOHS508B)	6.5 hrs	$205	0730 - 1400
Introduction to ISO 9001 (Quality Management)	3 hrs	$150	0730 - 1030
Introduction to ISO 14001 (Environmental Management)	3 hrs	$150	1100 - 1400
Manual Handling (Handle Construction Materials - CPCCCM2004A)	6.5 hrs	$205	0730 - 1400
National Construction Induction (Work Safely in the Construction Industry - CPCCOHS1001A)	6 hrs	$195	0730 - 1330
Provide Responsible Gambling Services (SITHGAM006A)	3 hrs	$80	1730 - 2030
Provide Responsible Service of Alcohol (SITHFAB009A)	3.5 hrs	$80	1730 - 2100
Risk Management for Supervisors & Managers **(2-day)**	13 hrs	$450	0730 - 1400
CERTIFICATE IV LEVEL QUALIFICATIONS			
Certificate IV in Building and Construction (Building) (CPC40110) **afternoons**	12 weeks	$1,800	1400 - 1700
Certificate IV in Building and Construction (Building) (CPC40110) **evenings**	12 weeks	$1,800	1730 - 2030
Certificate IV in Business Administration (BSB40507)	11 weeks	$1,800	0900 - 1200
Certificate IV in Occupational Health & Safety (BSB41407)	8 weeks	$1,800	0730 - 1300
Certificate IV in Project Management (BSB41507)	9 weeks	$1,800	1400 - 1700
Certificate IV Training and Assessment (TAE40110)	11 weeks	$1,800	0900 - 1200
Environmental Management (Building and Construction Industry)	9 weeks	$1,800	0730 - 1300
DIPLOMA LEVEL QUALIFICATIONS			
Diploma of Building and Construction (Building) (CPC50210) **afternoons**	10 weeks	$2,800	1400 - 1700
Diploma of Building and Construction (Building) (CPC50210) **evenings**	10 weeks	$2,800	1730 - 2030
Diploma of Business Administration (BSB50407)	10 weeks	$2,800	0900 - 1200
Diploma of Management (BSB51107)	10 weeks	$2,800	0900 - 1200
Diploma of Occupational Health and Safety (BSB51307)	7 weeks	$2,800	0730 - 1300
Diploma of Project Management (BSB51407)	10 weeks	$2,800	1400 - 1700
Diploma of Training and Assessment (TAA50104)	13 weeks	$2,800	0900 - 1200
ADVANCED DIPLOMA LEVEL QUALIFICATIONS			
Advanced Diploma of Project Management (BSB60707)	10 weeks	$2,800	1400 - 1700

APRIL

SHORT COURSES	M 2	T 3	W 4	T 5	F 6	M 9	T 10	W 11	T 12	F 13	M 16	T 17	W 18	T 19	F 20	M 23	T 24	W 25	T 26	F 27	M 30
Asbestos Awareness (Identification and Safe Handling of Asbestos 80803ACT)				X										X							
Electrical Awareness (Work Safely around Power Sources, Services and Assets - CPCCCM3003A)		X										X									
Health and Safety Committee									X												
Height Safety Management																			X		
Height Safety Theory (Work Safely at Heights - CPCCCM2010A)			X					X					X								
Incident Investigation (Participate in the Investigation of Incidents - BSBOHS508B)																					
Introduction to ISO 9001 (Quality Management)																					
Introduction to ISO 14001 (Environmental Management)																					
Manual Handling (Handle Construction Materials - CPCCCM2004A)							X										X				
National Construction Induction (Work Safely in the Construction Industry - CPCCOHS1001A)	X										X					X					X
Provide Responsible Gambling Services (SITHGAM006A)																					
Provide Responsible Service of Alcohol (SITHFAB009A)																					
Risk Management for Supervisors & Managers **(2-day)**																					
CERTIFICATE IV LEVEL QUALIFICATIONS																					
Certificate IV in Building and Construction (Building) (CPC40110) **afternoons**				10					11					12							
Certificate IV in Building and Construction (Building) (CPC40110) **evenings**		10	10	10			11	11	11			12	12	12							
Certificate IV in Business Administration (BSB40507)				10					11												
Certificate IV in Occupational Health & Safety (BSB41407)																					
Certificate IV in Project Management (BSB41507)																					
Certificate IV Training and Assessment (TAE40110)			10					11													
Environmental Management (Building and Construction Industry)																					
DIPLOMA LEVEL QUALIFICATIONS																					
Diploma of Building and Construction (Building) (CPC50210) **afternoons**																			1		
Diploma of Building and Construction (Building) (CPC50210) **evenings**																	1		1		
Diploma of Business Administration (BSB50407)														1					2		
Diploma of Management (BSB51107)																					
Diploma of Occupational Health and Safety (BSB51307)		1					2					3					4				
Diploma of Project Management (BSB51407)			1					2					3								
Diploma of Training and Assessment (TAA50104)													1								
ADVANCED DIPLOMA LEVEL QUALIFICATIONS																					
Advanced Diploma of Project Management (BSB60707)																					

MAY

SHORT COURSES	T 1	W 2	T 3	F 4	M 7	T 8	W 9	T 10	F 11	M 14	T 15	W 16	T 17	F 18	M 21	T 22	W 23	T 24	F 25	M 28	T 29	W 30	T 31
Asbestos Awareness (Identification and Safe Handling of Asbestos 80803ACT)			X										X										X
Electrical Awareness (Work Safely around Power Sources, Services and Assets - CPCCCM3003A)	X										X										X		
Health and Safety Committee																							
Height Safety Management								X															
Height Safety Theory (Work Safely at Heights - CPCCCM2010A)		X					X					X					X					X	
Incident Investigation (Participate in the Investigation of Incidents - BSBOHS508B)																		X					
Introduction to ISO 9001 (Quality Management)																							
Introduction to ISO 14001 (Environmental Management)																							
Manual Handling (Handle Construction Materials - CPCCCM2004A)						X										X							
National Construction Induction (Work Safely in the Construction Industry - CPCCOHS1001A)					X					X					X					X			
Provide Responsible Gambling Services (SITHGAM006A)																							
Provide Responsible Service of Alcohol (SITHFAB009A)																							
Risk Management for Supervisors & Managers **(2-day)**																							
CERTIFICATE IV LEVEL QUALIFICATIONS																							
Certificate IV in Building and Construction (Building) (CPC40110) **afternoons**																							
Certificate IV in Building and Construction (Building) (CPC40110) **evenings**																							
Certificate IV in Business Administration (BSB40507)																							
Certificate IV in Occupational Health & Safety (BSB41407)																							
Certificate IV in Project Management (BSB41507)																							
Certificate IV Training and Assessment (TAE40110)																							
Environmental Management (Building and Construction Industry)																							
DIPLOMA LEVEL QUALIFICATIONS																							
Diploma of Building and Construction (Building) (CPC50210) **afternoons**			2					3					4					5					6
Diploma of Building and Construction (Building) (CPC50210) **evenings**	2	2	2			3	3	3			4	4	4			5	5	5			6	6	6
Diploma of Business Administration (BSB50407)			3					4					5					6					7
Diploma of Management (BSB51107)																							
Diploma of Occupational Health and Safety (BSB51307)	5					6					7												
Diploma of Project Management (BSB51407)		4					5					6					7					8	
Diploma of Training and Assessment (TAA50104)		2					3					4					5					6	
ADVANCED DIPLOMA LEVEL QUALIFICATIONS																							
Advanced Diploma of Project Management (BSB60707)																							

JUNE

SHORT COURSES	F 1	M 4	T 5	W 6	T 7	F 8	M 11	T 12	W 13	T 14	F 15	M 18	T 19	W 20	T 21	F 22	M 25	T 26	W 27	T 28	F 29
Asbestos Awareness (Identification and Safe Handling of Asbestos 80803ACT)										X										X	
Electrical Awareness (Work Safely around Power Sources, Services and Assets - CPCCCM3003A)								X										X			
Health and Safety Committee																					
Height Safety Management					X																
Height Safety Theory (Work Safely at Heights - CPCCCM2010A)				X					X					X					X		
Incident Investigation (Participate in the Investigation of Incidents - BSBOHS508B)															X						
Introduction to ISO 9001 (Quality Management)																					
Introduction to ISO 14001 (Environmental Management)																					
Manual Handling (Handle Construction Materials - CPCCCM2004A)			X										X								
National Construction Induction (Work Safely in the Construction Industry - CPCCOHS1001A)		X										X					X				
Provide Responsible Gambling Services (SITHGAM006A)																					
Provide Responsible Service of Alcohol (SITHFAB009A)																					
Risk Management for Supervisors & Managers **(2-day)**													1	←			→	2			
CERTIFICATE IV LEVEL QUALIFICATIONS																					
Certificate IV in Building and Construction (Building) (CPC40110) **afternoons**																					
Certificate IV in Building and Construction (Building) (CPC40110) **evenings**																					
Certificate IV in Business Administration (BSB40507)																					
Certificate IV in Occupational Health & Safety (BSB41407)																					
Certificate IV in Project Management (BSB41507)																					
Certificate IV Training and Assessment (TAE40110)																					
Environmental Management (Building and Construction Industry)																					
DIPLOMA LEVEL QUALIFICATIONS																					
Diploma of Building and Construction (Building) (CPC50210) **afternoons**					7					8					9					10	
Diploma of Building and Construction (Building) (CPC50210) **evenings**			7	7	7			8	8	8			9	9	9			10	10	10	
Diploma of Business Administration (BSB50407)					8					9					10						
Diploma of Management (BSB51107)																					
Diploma of Occupational Health and Safety (BSB51307)																					
Diploma of Project Management (BSB51407)				9					10												
Diploma of Training and Assessment (TAA50104)				7					8					9					10		
ADVANCED DIPLOMA LEVEL QUALIFICATIONS																					
Advanced Diploma of Project Management (BSB60707)																					

Training Venues:

Braddon (Cooyong Centre, 1 Torrens St, Braddon ACT 2612)	
Canberra Airport Construction Site	X

Nationally Recognised Training

Capital Training Institute Pty Ltd · Cooyong Centre · 1 Torrens Street · Braddon ACT
GPO Box 750 · Canberra ACT 2601 ·RTO: 88145 · ABN: 26 121 288 088
T: 02 6247 2839 · F: 02 6247 2915 · www.cticanberra.com.au