

<p>COURSE OVERVIEW:</p>	<p>This course is designed to give safety committee members an understanding of important aspects of workplace health and safety. It also provides guidance on how groups can function more effectively and on ways for committees to achieve better outcomes.</p> <p>Under the new Work Safety Act 2008 (the Act) there are several methods of consultation between the employer's and the workers as a means of compliance (Work Safety Act 2008, section 54, 2, b):</p> <p>54 Duty to Consult – deciding how workers to be consulted</p> <p>The employer and each worker consultation unit must decide how the employer must consult the employer's workers in the unit under this part.</p> <p>The employer and worker consultation unit may decide that the employer will consult the workers in the unit using -</p>
<p>OBJECTIVES:</p>	<ul style="list-style-type: none"> • Reference from the Work Safety Act 2008 (the Act) (Sections 4.1 and 4.3) and Regulation (Part 5) on what an employer must provide in regards to committees and communication and what are typical ways to meet these requirements. • Reference from the Act (Sections 4.1 and 4.3) and Regulation (Part 5) on what an employee must do in regards to committees and communication and what are typical ways to meet these requirements. • Intent of committee's collaborative / group approach to decision making and risk management. • Summary of ACT WorkCover documentation regarding consultation and committees. • Summary of NSW WorkCover documentation regarding consultation and committees. • Minute writing and importance of clear and precise notes • Typical agenda items to be discussed in meetings.
<p>OUTCOMES:</p>	<p>Participants receive a Certificate of Attendance upon successful completion of the course.</p>
<p>HOW TO BOOK:</p>	<p>Contact Head Office on (02) 6247 2839 or email CTI at enquiries@cticanberra.com.au</p>

The Essentials

DURATION

6.5 hours, 7:30-2pm
Thursdays (quarterly)

VENUE

CTI Temporary Training Facility
Canberra Airport
Construction Site Complex
Off Nomad Drive (Opp Gate 5)

DATES

Please refer to CTI Training Calendar for more information

DELIVERY METHODS

- General Public Course
- Distance Delivery
- Recognition of Prior Learning

WHAT'S INCLUDED

- Course Notes and Handouts
- Certificate of Attendance upon successful completion

FEE

\$205 (plus GST) per person

RPL

Please refer to CTI's Client Information Book

PAYMENT METHODS

- Mastercard, VISA
- Cheque
- EFT (Electronic Funds Transfer)
- Cash