

## Incident Investigation: BSBOHS508B Participate in the Investigation of Incidents

<b>COURSE OVERVIEW:</b>	<p>This unit describes the performance outcomes, skills and knowledge required to participate in the planning, conduct and reporting of investigations of incidents which have resulted in, or have a potential to result in, injury or damage. Situations may range from relatively minor through to major incidents.</p> <p>This unit applies to individuals with managerial responsibility for occupational health and safety (OHS) who are required to participate in the investigation of incidents for prevention. It includes the following:</p> <ul style="list-style-type: none"><li>• Conducting an initial assessment of the situation;</li><li>• Establishing the scope and legal parameters of the investigation;</li><li>• Conducting a systematic analysis to identify underlying causes and actions for prevention; and</li><li>• Reporting on the outcomes of the investigation.</li></ul> <p>This competency may be applied to both straightforward investigations as well as formal investigations of complex situations. Where the investigation is of a complex situation or the application of the skills and knowledge is in a larger organisation, procedures for incident investigation should exist. In smaller organisations there may not be existing investigation procedures and external OHS expertise should be accessed where required.</p>
<b>PRE-REQUISITES:</b>	There are no prerequisites for this course
<b>OUTCOMES:</b>	All course participants will receive information booklets to complement their understanding of the course matter and a Statement of Attainment will be issued on successful completion of the course.
<b>HOW TO BOOK:</b>	Contact Head Office on (02) 6247 2839 or email CTI at <a href="mailto:enquiries@cticanberra.com.au">enquiries@cticanberra.com.au</a>

## The Essentials

### DURATION

6.5 hours, 7:30-2pm  
Thursdays (quarterly)

### VENUE

CTI Temporary Training Facility  
Canberra Airport  
Construction Site Complex  
Off Nomad Drive (Opp Gate 5)

### DATES

Please refer to CTI Training Calendar for more information

### DELIVERY METHODS

- ➔ General Public Course
- ➔ Distance Delivery
- ➔ Recognition of Prior Learning

### WHAT'S INCLUDED

- ➔ Course Notes and Handouts
- ➔ Statement of Attainment upon successful completion

### FEE

\$205 (plus GST) per person

### RPL

Please refer to CTI's Client Information Book

### PAYMENT METHODS

- ➔ Mastercard, VISA
- ➔ Cheque
- ➔ EFT (Electronic Funds Transfer)
- ➔ Cash